

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
February 15, 2012

The Board of Trustees of Vernon College met on February 15, 2012 at 11:30 a.m. in the Board Room of the *Osborne Administration Building* with the following present: Mr. Gene Heatly, Chairman, Mr. Bob Ferguson, Vice-Chairman, Mr. Norman Brints, Secretary. Other board members in attendance were Mrs. Sylvia G. Mahoney, Mr. Curtis Graf, Mrs. Vicki Pennington, and Dr. Todd Smith.

Others present were Dr. Dusty Johnston, President, and Deans: Dr. Gary Don Harkey, Mr. John Hardin, III, Mr. Garry David and Mr. Joe Hite. Also present were: Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mr. Greg Fowler, Division Chair of Behavioral & Social Sciences; Dr. Karen Gragg, Division Chair of Math & Science; Mr. Mark Holcomb, Division Chair of Industrial & Information Technology; Mr. Joe Johnston, Division Chair of Communications; Mrs. Shana Munson, Associate Dean, Career & Technical Education; Mrs. Michelle Wood, Director of Continuing Education; Mrs. Melissa Elliott, Director of Financial Aid; Mr. Chris Bell, Director of Campus Police; Mrs. Christie Lehman, Coordinator of Marketing & Alumni Relations; Mrs. Ciquett Lehman, Director of Quality Enhancement; and Ms. Mary King, Administrative Secretary to the President. Guests present were Mr. Daniel Walker, from *The Vernon Daily Record*, Taylor Steward, Student Government Association President, and Dr. Luzelma Canales, Consultant-Student Success by the Numbers

Chairman Heatly called the meeting to order at 11:30 a.m.

Dr. Todd Smith made the motion, seconded by Mrs. Mahoney to accept the *Minutes of the January 18, 2012 Regular Meeting* as presented. The motion carried unanimously.

Dr. Johnston introduced Dr. Luzelma Canales of Lone Star College Systems in the Woodlands, TX. She is a consultant for Student Success by the Numbers for Vernon College. Dr. Canales' presentation included a slide show and a description of her role assisting higher educational institutions such as Vernon College meet their student success goals. These goals include successful completion of all coursework as well as achieving their credentials, certificates, and associate degrees. Afterward, Dr. Canales met with the Student Success by the Numbers team volunteers to develop additional strategies and practices to encourage student success.

Action Item A

Mr. Garry David presented the *Financial and Investment Reports as of January 31, 2012*. Mr. Ferguson made the motion, seconded by Mr. Brints to accept the report as presented. The motion carried unanimously.

Action Item B

Mr. Brints made the motion, seconded by Mrs. Pennington to approve the *Notice of Trustee Election to be Conducted May 12, 2012*. The motion carried unanimously.

Action Item C

Mrs. Mahoney made the motion, seconded by Mr. Ferguson to approve the *Independent Auditor to Conduct the Annual Audit for the Year Ending August 31, 2012* as presented. The motion carried unanimously.

Action Item D

Mrs. Pennington made the motion, seconded by Dr. Smith to approve *Zero Tuition* for the *North Texas Regional Advisory Council* and *Texas Health Information Management Association* as presented. The motion carried unanimously.

Action Item E

Mr. Graf made the motion, seconded by Mr. Ferguson to approve the *Spring 2012 Continuing Education Schedule and Fees* and *Authorize the Associate Dean of Career and Technical Education to set fees for Other Courses which might be offered during this time period*. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items:

The board members discussed the status of the Braum's sale, senior citizens swimming pool access, and the College's historical archives. Mrs. Mahoney stated that for the record, please review the VC Archives to see if the vital history documents have been preserved and that future documents are preserved. She continued to say that preserving the history of the college is very important and with the VC 50th Anniversary approaching, it will be important for the writers of the next VC history book to have easy access to these documents.

Dr. Johnston presented a slideshow update about the progress of the Century City Center renovation. The project is on schedule.

Dr. Johnston gave a report on the TACC/Legislative update. The issue around the state's approach to funding retirement is still being contested. TACC sent letters to TRS with a copy to the governor's office. A decision will be needed soon whether to move forward with legal action or to accept it.

Dr. Johnston reported that the IT/Run Business Solutions interaction with Vernon College departments has been positive so far. Over the next three months, all computer labs will be updated.

Dr. Johnston informed the board that Burkburnett High School has contacted the College regarding the possibility of relocating our Automotive Technology Program to their campus. This program will be similar to the same arrangement as the Culinary Arts program. They will provide the space and the instructor. This was open for discussion regarding any concerns or questions regarding this move.

Mrs. Munson handed out a report about the Non-Credit Courses for Quarter 1, 2012. A total of 1,043 students took part in 111 classes. The number of contact hours for this period, September through November, was 67,010.

Dr. Johnston called the Board's attention to the following upcoming events:

- (1) Vernon College Foundation On-line Auction – February 29 – March 2, 2012

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mrs. Pennington made the motion, seconded by Mrs. Mahoney to accept the following personnel items:

- A. Resignation
 - (1) Andrea Moore, Student Services Secretary, CCC, effective immediately.
- B. Consider Extension of Deans' and Associate Deans' Contracts (September 1, 2012-August 31, 2014)
- C. Consider Evaluation of College President and Consider Extending Contract for one additional year (2012-2015)

The motion carried unanimously.

Closed Session: Dr. Smith made the motion, seconded by Mr. Ferguson to go into closed session at 12:39 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074 to discuss personnel. The motion carried unanimously.

Open Session: Mr. Ferguson made the motion, seconded by Mr. Brints to reconvene at 1:34 p.m. in open session. The motion carried unanimously.

Action: None

There being no further business Chairman Heatly adjourned the meeting at 1:35 p.m.

Mr. Gene Heatly, Chairman

Mr. Norman Brints, Secretary